

# Emergency Response Plan Notification and Reporting Table

(sample document provided by Client)

Occurrence Type	Mgr/Dir of Aviation	Mgr/Dir of Maintenance	FAA	NTSB	Civil Law Enforcement	Company		
						Legal Counsel	Public Relations	Insurance Carrier
A Aircraft accident.	I , W	I	I	I, W	I	I	I	I
B Flight control system malfunction or failure.	I , W	I	I	I, W	-	-	-	-
C Inability of any required crew member to perform normal duties due to injury or illness.	I	-	-	I	-	-	-	-
D Failure of structural components of a turbine engine excluding compressor and turbine blades and vanes.	I	I	-	I	-	-	-	-
E Inflight fire.	I	I	-	I	-	-	-	-
F Aircraft collide in flight.	I, W	I	I	I, W	-	I	I	I
G Damage to property, other than aircraft, estimate to exceed \$25,000.	I, W	I	-	I	-	-	-	-
H Inflight failure of the electrical system requiring the sustained use of an emergency bus powered by a back-up source to retain essential instruments or flight controls.	I	I	-	I	-	-	-	-
I Inflight failure of hydraulic systems that results in sustained reliance on the sole remaining hydraulic or mechanical system for movement of control surfaces.	I	I	-	I	-	-	-	-
J Loss of power produced by two or more engines.	I	I	-	I	-	-	-	-
K An evacuation in which the emergency egress system is utilized.	I	H	-	I	-	-	-	-
L An aircraft is overdue and believed to be involved in an accident.	I, R	I	I	I, R	-	I	I	H
M Bomb threat of hijacking.	I	H	I	I	I	I	I	H
N Ground damage.	I	I	-	-	-	-	-	I

- I = Immediate notification required
- H = Notification required within 24 hours
- W = Written report required within 10 days
- R = Written report required within 7 days